

BIOLOGIST / ENVIRONMENTAL PLANNER

EnviroSystems Management, Inc. is a small, successful environmental consulting firm based in Flagstaff, Arizona. EnviroSystems has been providing services in National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Clean Water Act compliance; noxious weed management; interpretive planning and design; GIS; and public relations in the Four Corners region since 1999. We are seeking a biologist / environmental planner with 1 to 3 years of environmental consulting experience to assist in technical report preparation as well as environmental planning and public involvement tasks. The position is full-time and EnviroSystems offers a competitive benefit package.

JOB RESPONSIBILITIES

- Prepare biological evaluations and contribute to biology and related sections of NEPA documents and other environmental reports
- Complete biological field surveys throughout the Four Corners and Intermountain West regions
- Assist in research and writing other sections of environmental compliance documents
- Assist in the public scoping and review and comment analysis process in support of NEPA projects for federal agencies including the USFS, NPS, BLM, BIA, and others as appropriate
- Support public meetings, hearings, open houses, focus groups, workshops and other stakeholder meetings.
- Proposal development

QUALIFICATIONS

Education and Experience

An undergraduate degree in biology, botany, environmental science, environmental policy, or a related field is required. A master's degree is preferred.

Skills:

- Excellent technical writing skills
- A team-first collaborative attitude
- Self-motivated requiring minimal oversight
- Well organized with multi-tasking skills
- Ability to interact with the public and project teams in a positive and proactive manner
- Excellent verbal communication skills
- Ability to work under and meet tight deadlines

Please send a cover letter and resume to kpohs@esmaz.com.